



### **Sefton's Barn**

Commemorating a Great Horse

Sefton's Barn is a Grade II listed title barn that has been lovingly restored, retaining original features, while providing modern function facilities for training groups, conferences, seminars, meetings, award ceremonies, celebrations and events. The Barn can seat approximately 60 guests at tables comfortably, or accommodate 100 people for non-seated events.

Please contact us if you wish to discuss a proposed event  
01494 488464 [info@horsetrust.org.uk](mailto:info@horsetrust.org.uk)

#### **Beautiful Venue**

Our location is a 200 acre Home of Rest for Horses, for retired and rescued horses run by The Horse Trust, set within the Chiltern Area of Outstanding Natural Beauty between Princes Risborough and High Wycombe. The Horse Trust is the oldest horse charity in the world specialising in retirement and respite for working horses and care for horses, ponies and donkeys that have suffered from cruelty or neglect. We are one of the leading funders of equine veterinary research in the UK. We pride ourselves on demonstrating best practice and delivering professional training in equine care and we rely entirely on public donations to fund our work.

#### **Commemorating Sefton**

Sefton was a British Army horse who received huge public acknowledgement and sympathy when he was critically injured in the Hyde Park bombing in 1982. He recovered to return to active service and became a national hero. In 1984, Sefton retired from the Household Cavalry, and moved to our Home of Rest for Horses where he was a popular resident for his remaining years.

#### **Facilities**

Seating and tables for 60 people—including crockery, cutlery, glasses and serving dishes. Room hire, parking, tables and chairs and fixed AV equipment.

#### **Times**

Sefton's barn is available for use 9am to 5pm Monday to Saturday. Sunday bookings may be available at our discretion. Access to the barn the day before your event for setting up; and/or the following day to clear is only by prior arrangement with The Horse Trust and charges may be incurred.

#### **Extended Hours/Timing**

There will be an extra charge if your event continues after the agreed completion time.

#### **Parking**

Please note we have parking on site for 31 vehicles [including 6 allocated for blue badge holders] which include public visitors. An overflow car park can be made available only on dry days. Parking permits will be provided. All guests must display a valid permit in their vehicle and park only in designated areas. All vehicles, including caterer's/ contractors, must be off site by 5pm at the latest. No vehicles may be left onsite overnight.

#### **Working Stables**

We are a working stables, so our terms and conditions reflect our priority to maintain the welfare and health of our horses. There is strictly no access to the stable yard outside of regular opening hours unless agreed by prior arrangement with The Horse Trust. Anyone found on the yard without permission may be asked to leave the site. If you have any doubts please consult our staff.

#### **Charges 2018/19**

##### **Weddings**

Ceremony only £1500

Ceremony and Reception £2000

##### **Private Functions:**

Weekdays: £350 Weekends: £550

(10% discount for residents living in the local Parishes of Hughenden or Lacey Green— proof of address required)

##### **Meetings or Training Groups (Weekdays only):**

Half day (9am-12.15pm) or (1.00pm –5pm): £250

Full day: £350

##### **Local Charities and Community Groups**

(Weekdays only): Discounts may be available at our discretion

##### **Deposit and Payment**

Booking will be secured with £300 refundable deposit and a signed Booking form. Hire charge must be paid in full a minimum 28 days before the event. If there are any additional charges you will be invoiced at the conclusion of the event, which will include any charges not authorised in the original contract. All payment can be made through BACS, cheque (made payable to: The Horse Trust Trading company LTD), cash or credit card. (2½% surcharge for credit card payment).

Prices listed above are subject to change at our discretion.  
Prices include VAT.

HRH The Princess Royal – Patron

The Home of Rest for Horses founded in 1886 – Member of The National Equine Welfare Council

The Horse Trust Trading Company Limited registered in England and Wales No 8614961

Registered Charity No. 231748 – Registered Office: The Horse Trust, Speen, Princes Risborough, Bucks. HP27 0PP

### Prices

The prices and times are current at the time of quotation but may be subject to change at management discretion. Upon receipt of written confirmation and deposit, fixed prices are then confirmed. Prices quoted include VAT.

### Cancellations Fees

Cancellation of booking must be advised in writing at least 28 days prior to the event. If the function is cancelled the deposit fee will not be refunded. If cancellation occurs within the last 28 days of event, the full payment must apply to cover all costs associated with the event.

### Alcohol Licence

We are currently applying for an alcohol licence; please contact staff if you need to discuss requirements.

### Exhibitions

Exhibition companies and exhibitors are responsible for transport, set up and dismantling of their own equipment in accordance with our health and safety codes. All access must be approved by management prior to the event.

### Entertainment

You must get approval for any entertainment at the time of booking as we maintain site conditions designed not to disturb the horses.

### Valuables

We cannot take responsibility for damage or loss of items that are left at The Horse Trust before, during and after an event even though all care will be taken by staff, to ensure the venue and its contents are secure.

### Damage

You will be charged full replacement for breakages and any damage sustained to The Horse Trust property during the event. No attachments are to be used on the walls without prior arrangement with us.

### Cleaning

All catering equipment must be washed-up (charges for unwashed items will be deducted from deposit). General and normal cleaning is included in the cost of the Barn hire. Additional charges will be incurred in instances where an event has created cleaning requirements which are considered to be over and above normal cleaning.

### Your Responsibility

It is your responsibility to ensure that all attendees behave in an orderly manner during the event. The Horse Trust reserves the right to refuse service to any intoxicated guests, ensuring our Duty of Care to all in attendance. Minors are not permitted to approach the Bar for service. Adult supervision is requested at all times. We reserve the right to cease the function at any time, without compensation, should any guests be involved in inappropriate behaviour towards staff, horses, The Horse Trust property or other guests.

### Our Responsibility

Should we be unable to provide the facilities reserved due to circumstances beyond our control, no further claim other than an entitlement to a full refund of any deposits paid may be made. We will endeavour to provide you with reasonable notice.

### Smoking Policy

No smoking is permitted on the Horse Trust premises at any time.

### Contact Details

Please email signed acceptance to [info@horsetrust.org.uk](mailto:info@horsetrust.org.uk) or send to: Sefton's Barn, The Horse Trust, Speen, Princes Risborough, Buckinghamshire, HP27 0PP.  
Tel: 01494 488464 for enquiries and bookings. Fax: 01494 488767 [info@horsetrust.org.uk](mailto:info@horsetrust.org.uk)

